LINKLIGHT TECHNOLOGIES

NASHVILLE &
MIDDLE TENNESSEE

SECURITY SYSTEMS CHECKLIST

CCTV & Access Control Reliability Checklist

Use a real event scenario to check whether your systems provide useful information and support the right response.

DETECT → IDENTIFY → TRACK → ALERT → RETRIEVE

01 Detect

Is the critical area covered?

- ☐ Walk entrances, parking/loading areas and other priority zones.
- ☐ Check blind spots, obstructions and changing light conditions.
- ☐ Review door-position and forced/held-open events where supported.

02 Identify

Can you see the detail you need?

- ☐ Check needed details at the actual camera distance.
- ☐ Review day/night examples for blur, glare and backlight.
- ☐ Confirm access records identify the correct person or credential.

03 Track

Can you follow what happened?

- ☐ Follow an event across cameras, doors and system logs.
- ☐ Verify consistent date, time and time-zone settings.
- ☐ Check whether movement between areas creates evidence gaps.

04 Alert

Does the right person receive it?

- ☐ Test relevant notifications and verify the current recipients.
- ☐ Document response, escalation and after-hours responsibilities.
- ☐ Review access schedules and remove unused credentials.

05 Retrieve

Can you find and export the record?

- ☐ Locate a past event and test export with authorized access.
- ☐ Verify recording health, retention settings and available storage.
- ☐ Record failures; assign an owner for repair and retesting.

System / location: _____ Review date: _____

Find the gaps before you need the footage or access record.

Request a reliability review

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