LINKLIGHT TECHNOLOGIES

NASHVILLE &
MIDDLE TENNESSEE

NETWORK INFRASTRUCTURE PLANNING

# Network Closet Readiness Checklist

A practical briefing sheet for facility teams, IT owners and contractors preparing a new closet, rack replacement or network upgrade.

Project / location: _____ Review date: _____

## 01 Location & access

- ☐ Identify the room, access restrictions and approved work windows.
- ☐ Assign responsibility for room readiness and equipment access.

## 02 Layout & capacity

- ☐ List equipment owners, dimensions, rack space and cable entry points.
- ☐ Review space for patching, service access and agreed future additions.

## 03 Power & environment

- ☐ Identify power, backup power and cooling needs with the responsible teams.
- ☐ Record who reviews grounding, bonding and room conditions.

## 04 Routes & interfaces

- ☐ Confirm cable pathways, entry points and termination locations.
- ☐ Assign service-provider, network and building-system handoffs.

## 05 Labels & records

- ☐ Agree on rack, panel, outlet and cable identifiers before installation.
- ☐ List required test reports, port schedules and updated drawings.

## 06 Owners & acceptance

- ☐ Name the approver for the physical installation and active network.
- ☐ Record open items, service cutover steps and acceptance evidence.

**Full guide and references:** Read the project planning guide online

Planning aid: use the agreed project scope and applicable requirements for final decisions.

**Build the room-readiness brief before work begins.**

Plan your network project

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